

Attendees: 18

Call to order by: Anna Goldberg at 12:10 pm

I. Comments of Questions:

- i. If you can't make it to a meeting, give updates through email, and we can give the update to the group.

II. Report on past BWIS activities

- i. Membership numbers: No updates right now.
- ii. Treasurer's report:
 - o Kelly Anne:
 - 7609 balance of 1900: where speaker chargers should go
 - Kelly Anne will send out the report to the BWIS board

III. Director of Communications

- i. **Publicity status:** Amber let us know nothing new has happened.
 - o Amber has been transparent, everything that is happening we have been informed about though email.

IV. Director of Programs:

- i. Upcoming events:
 - o Wine and Cheese event:
 - We could still use more volunteers for this event, please reach out if you are available
 - We need help to set up
 - We need staff to serve Wine, and to help clean up after.
 - Gail Matson will help serve wine;
 - One set up volunteer has been found- Jean

ii. Chasman Scholarship Update:

- The event will be in the later part of May
- We are trying to coordinate the talk
- We are also expecting that the Chasman applications will be due at the end of January.
- The event will probably not be a lunch per say, but rather we may contribute to a reception to celebrate.
- The Nuclear society contributed to increase the prize.
- Lots of emails this year! Plenty more attention than last year.

iii. Goldhaber update:

- This month the registration will be open online. The deadline will be April 1st.
- We want to avoid conflicting with the fellowships, it could potentially be confusing.
- Everyone is upgrading their prize money and we haven't yet.
- From when the event started at 1000, with the inflation the Goldhaber should be closer to 3k.
 - Actually, this number should have been calculated at 500 dollars starting not 1k starting.
- Anna is pretty certain BWIS would be unable to make up the difference.
 - Could we ask the physics department for the money?

iv. Work Life Balance update:

- Loraine is not available today, no updates.

v. Vivian on the Speaker series:

- Talk in January 24th from Coldspring harbor, a biologist
 - Speaker is very engaged with women's issues
 - No titles available yet

- Conference of undergrad women in physics
 - We will participate in the networking event they have
 - Vivian was thinking we could use BWIS funds to rent a cab. She would use her own car but, was concerned about insurance.
 - Once Vivian figure out a budget we can vote on this approval. This expense would come from the 7617 account.

V. Open Issues:

- i. Open position: Social Media Officer
 - Volunteer to run the Facebook page: Kashmira Nakhoda. New to BWIS, postdoc at NSLS II
- ii. BWIS 40th Anniversary Celebration:
 - We are focusing on the wine and cheese.
 - Spring networking event in June
 - Speakers featuring Alumni
 - We want to coordinate with students by contacting ASAP
- iii. Wine and Cheese event January 10th:
 - We should all get flyers
 - Reserved the room, and Amber has sent out a calendar invite
 - We have filled out the alcohol form. Does anyone know if we need an ALD signature, or do we send it directly to Jack Anderson?
 - We need to send it to Jack Anderson so that he can sign it.
 - The Photographer has been reserved
 - We need to order from cafeteria, and decide what we will get from Costco
 - We will buy food Thursday around noon and then leave it at the fridge of the rec center.

- The poster is in the works. It will feature women who have accomplished notable achievements.
- iv. Spring Networking Luncheon in June.
- v. BWIS distinguished speaker is still to be determined for the labs distinguished speaker series.
 - Will not incur cost.
- vi. Gail has a speaker to propose to I&D, a physicist willing to do three talks.
- vii. Call for proposals from NPP
- viii. Video uploads onto BWIS website
 - No updates, waiting for Vivian on this.
- ix. Webpage for IWD
 - Kathy Walker is working on this.
- x. November speaker feedback, honorarium
 - The speaker received honorarium
 - Feedback was unsolicited, if he comes back, we can revisit this conversation
- xi. I&D:
 - We submitted an event to be funded: ESP is sponsoring the women's day event at BNL with 5k.
 - The concern may be about perception, not just about money needed to sponsor the event
 - It will be said on the webpage that NPP and ESP will be sponsoring it.

V. New Business:

- i. Amanda Horn:
 - Amanda coordinates the science contests. She is making a bigger push to get more women involved. We want to promote the idea that women are in STEM!
 - We also have the maglev competition Wednesday march 20th , we need engineers for this event to volunteer

- There is the elementary science fair Saturday may 4th. Volunteers get free food and a t-shirt. You can volunteer in the morning only or all day.
- Amanda can email us information, so that we can advertise to all members.
- ii. Quarterly Meeting with Lab Director update
 - Last march we had a workshop for women in leadership, We have been asking for feedback - Feedback was overwhelmingly positive
 - HR has more plans for similar workshops
 - We hope that they establish a good women-in-leadership program at the lab
 - There is absolutely interest for such a program
 - a. Wall of fame for women
 - Much bigger project then we anticipated
 - Diversity posters in fabric panels in building 400- We look forward for this
 - Things are happening, probably not by march, but the wall of fame for women is on the plan for discovery park!
 - They originally wanted it in Berkner, but that didn't work. I&D made a thing that none of the other ERGs liked
 - b. We are not getting packets as new employees with ERGs
 - We are mentioned in the orientation speeches
 - There is not a pamphlet or flyer being handed out
 - c. IWD:
 - Doon asked that we keep IWD Events in one place.
 - It would be expensive (2k) to host one day at SBU
 - We are trying to coordinate with WISE, we are expecting to hear back by the end of this week
 - Friday March 8th: we are planning on bringing a speaker
 - Saturday March 9th: There is a conference
 - The idea is to bring speakers from different fields, and panel discussion about the role of women and women in stem
 - We have two networking events:
 1. Speed networking
 2. Round tables where we discuss different topics
 - d. Let us know if you want us to bring anything up at the next meetings
 - e. Appreciation of BWIS as a positive community partner
 - How can we be more involved?
 1. Sponsor a student or a group of students through girls INC
 2. How can we be more charitable?
 3. Girls INC has two summer programs
 4. They are always looking for women to come and do the career jobs
 - Speed networking for the girls

- OEP Ken White organizes, Bernadette will keep us updated
- For funding we can put it in the budget and hope for the best
- Can people go out to the schools? It's usually a lot of fun
- STEP program: NYS funded Suffolk community college has it, and Stonybrook has it to. They are looking at underserved minorities, maybe we could host these students
- Think about how to organize, we need volunteers, these are really rewarding.

VI. Action Items:

- i. Rental Car:
 - Susan: We should look into whether the car's insurance is covered by the lab. Lab lawyer will be contacted and advised.
 - Should we get an official travel authorization?
 - Vivian: How much will the rental car cost?
- ii. Anna: Alcohol form, send to Jack Anderson
- iii. Vivian: will check in on speaker series
- iv. Contact Bernadette to include us on Girls Inc.
- v. Go through boxes in Kathy's office